



REPUBLIKA E SHQIPERISE
BASHKIA HIMARE

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CALL FOR EXPRESSION OF INTEREST

CONTRACTING AUTHORITY: HIMARA MUNICIPALITY

LOCATION: HIMARA MUNICIPALITY - REPUBLIC OF ALBANIA

CONSULTING SERVICES: DETAILED STUDY FOR THE RECONSTRUCTION AND ARCHITECTURAL REHABILITATION OF THE EXISTING BUILDINGS, IN ORDER TO CREATE A UNIK ENSEMBLE BASED ON THE TRADITION OF THE LOCAL ARCHITECTURE.

FUNDING: IADSA (Italian - Albanian Debt for Development Swap Agreement)

ALLOCATED BUDGET: 21,200,000 Albanian Lekë, (ALL TAXES INCLUDED).

TIME FRAME: The period for the completion of the consulting services is a maximum of 8 (Eight) months, from the date the contract is signed.

BRIEF DESCRIPTION OF THE PROJECT:

The Municipality of Himara and its partner Institute of Public and Private Politics are developing a pilot project for reconstruction and restoration of urban locations in the Municipality of Himara. In September 2014, the Project has been awarded for a IADSA grant.

This Project was designed for intervention on the old traditional villages alongside the cost of the Municipality of Himara, but also intends to regulate informal buildings along the coastline. Informal buildings in general have destroyed and continue to destroy the coastline. The old traditional houses

characteristic of the area are abandoned as a result of the immigration of the owners, and absence of infrastructure. These villages are located away from the shoreline (more in land) and are in danger of destruction due to the absence of attention.

The purpose of this Project is to change the existing trend by promoting the reuse of the traditional buildings by not only doing the project design for the improvement of infrastructure, but also providing an urban plan for all legal actions needed for the promotion and growth of tourism in these areas by including the community.

This Project will serve as a suitable idea in the planning and assisting other areas along the coastline of Himara.

PROCUREMENT PROCEDURE: INTERNATIONAL RESTRICTED TENDER

Phase 1: Call for Expression of interest to shortlist at least 4 (four) interested consulting firms based on their capacity and past experiences in similar assignments. All documents submitted will be considered and evaluated carefully by the members of an Evaluation Commission established by the Contracting Authority and their pre-selection will be based on the qualification and technical criteria listed below. The Evaluating Commission will shortlist at least four (4) candidates identifying and ranking them as the best fitted ones. Shortlisted candidates will later invited to compete in the second phase by submitting their technical and financial offers.

Phase 2: During this phase, shortlisted candidates will be invited to present their technical and financial offers as well as methodology and vision for the completion of the required services based on the Terms of Reference provided by the Contracting Authority that will include information over the existing conditions and other special requests.

QUALIFICATION CRITERIA

The pre-selection procedure is open to interested professional architect consulting firms that fulfill the requirements listed below:

1. They have to be natural and legal persons of the Republic of Albania or EU Member States. Applicants must state in their expression of interest, the country of which they are nationals by presenting the usual proof of nationality under their national legislation.

2. They should be registered, and accredited by the office of accreditation in the applicants country of origin; or whenever not applicable, member of a professional order in the country of origin.

All candidates shall submit their certifications of their professional registration, certificates of recognition or professional membership in annex to their Expression of Interest.

TECHNICAL CRITERIA

In the Expression of Interest, it is required to describe in detail all work experiences and professional assignments successfully completed by specifying for each of them:

- The Contracting Authority
- Project name and location
- Detail description of rendered services
- Remuneration for the rendered services.

The candidates shall also submit a list showing all key personnel of the consulting firm and associate experts by detailing respective areas of expertise and main performed assignments.

SHORTLIST AND EVALUATION CRITERIA

In order to shortlist at least 4 (four) service providers, first it will be assessed if applicants meet all required qualifying criteria. Once the first screening is completed, out of the qualified applicants the selection of the best ones will be performed on the basis on their professional experience by evaluating:

- The relevance of previous assignments respect to the consulting services requested by the Municipality of Himara
- Number of successfully completed assignments
- Financial value of successfully completed assignments
- Competences of the key personnel of the consulting firm and associate experts

CRITERIA TO BE SATISFIED IN ACCORDANCE WITH THE IADSA REQUIREMENTS

At the end of the tender procedure, the contract award will be performed only with the best candidate that fulfills the pre-conditions below listed:

1. Candidates or bidders will be excluded from participation in a procurement procedure if:
 - i. They are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
 - ii. They have been convicted of an offence concerning their professional conduct by a judgment which has the force of *res judicata*;
 - iii. They have been guilty of grave professional misconduct proven by any means which the Executing Entity can justify;
 - iv. They have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the Republic of Albania;
 - v. They have been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the financial interests of Albania and Italy;
 - vi. They are in the conditions as referred to in the Italian Legislative Decree 8.8.1994, n. 490 ("Antimafia"). Italian Candidates or Bidders must provide the evidence thereof by the "certificate antimafia", issued by the competent Italian authorities. Non-Italian Candidates or Bidders must provide equivalent certificates, if issuable under their respective national law;
 - vii. They are currently subject to an administrative penalty.

In their offers, shortlisted bidders must certify that they are not in one of the situations listed above.

3. Exclusion from award of contracts

Contracts will not be awarded to candidates which, during the procurement procedure:

- i. Are subject to a conflict of interests;

- ii. Are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the contract procedure or fail to supply this information.
4. In case of a consortium each member shall satisfy all the pre-conditions listed above.
5. Subcontracting is not allowed in any of the stages of this tender and even during the execution of the consulting services

These rules apply even to the individual experts proposed by service providers taking part in any tender procedure financed by the IADSA Grant.

DEADLINE TO EXPRESS INTEREST

The deadline to deliver the Expressions of Interest is 30 (thirty) calendar days from the publication date of the tender notice relevant to this Call for Expression of Interest, by April 6, 2015 before 16:00 local time.

DOCUMENT SUBMISSION

The Expression of Interest must be submitted in 1 (one) hardcopy at the following address:

*Municipality of Himara
Spille, Himare
Republic of Albania*